

CITY OF MENDOTA



**REQUEST FOR QUALIFICATIONS
For
COMMUNITY DEVELOPMENT BLOCK GRANT
CAPITAL PROJECTS ENGINEERING SERVICES**

For

FISCAL YEARS 2010/2011, 2011/2012 and 2012/2013

As a member of the Fresno County Joint Powers Agreement for Housing and Community Development, the City of Mendota receives annual Community Development Block Grant (CDBG) allocations to undertake eligible CDBG activities. These CDBG activities involve capital projects including construction and repair of infrastructure.

The City's annual CDBG allocation averages \$175,000 and has for the past been used to reconstruct streets, curbs and gutters, sidewalks, ADA curb returns and other related improvements. The City Council will approve location on a project by project basis. Currently, the City of Mendota is undertaking a project to expand water service delivery to residents. The project involves the replacement of 30 isolation valves, 6 new isolation valves, three new lines, and one main replacement. The successful firm would start with this project. Additional projects that may be undertaken under this RFQ may involve: streets and roads; gutter and sidewalks; streetlights; water treatment and distribution systems; Wastewater treatment and collection systems; civic facilities which may include buildings and parks; airport improvements; storm drainage projects, economic development projects, and other infrastructure projects that aid in the development of the community.

The U. S. Department of Housing and Community Development (HUD) has determined that CDBG recipient jurisdictions utilizing contract engineering services shall solicit and contract for those services in three year increments. Thus, the City of Mendota is issuing this Request for Qualifications (RFQ) for CDBG engineering services for Fiscal Years 2010/11 through 2012/13.

The City of Mendota is requesting a Statement of Qualifications from engineering firms to perform the design, bidding and construction review/inspection services required to complete the funded projects in conformance with CDBG requirements and subject to State and Federal regulations and law. The City intends to select one firm to provide contract services for a maximum period of three years. Services are to include identification of all necessary permits, surveying, testing, preparation of plans and specifications, description of construction phasing plan, estimate of probable construction costs, preparation of bid documents, review of construction contract bids, recommendation for award, construction inspection and review, and construction and grant administration.

Statements of Qualifications will be evaluated based on qualifications of the engineering firm. Statements are to include:

- Firm name, contact person, address, telephone and fax numbers, and email addresses;
- Type of organization (individual, partnership, or corporation);
- Firm principal(s) who will be responsible for the contract, their education, credentials and experience;
- Present staff – number and classification;

- List of relevant project experience in the past five years, including location and type of project. Provide the name and telephone number of a reference for each project listed;
- List any previous experience with the City;
- Indicate familiarity with CDBG funding procedures;

Final selection of the engineer is subject to approval by the County of Fresno. Interested firms are encouraged to contact Gabriel A. Gonzalez, City Manager, (559) 655-3291 extension 106, with questions or inquiries.

Provide two (2) copies of the Statement of Qualifications and deliver to the City of Mendota, 643 Quince Street, Mendota, CA 93640, Attn: Gabriel A. Gonzalez, City Manager, no later than 4:00 PM on June 11, 2010.

Email responses will not be accepted.

Late responses will not be accepted or considered.